

DE LA SALLE UNIVERSITY-DASMARIÑAS
Office of Student Services
Student Development and Activities Office
CULTURAL ARTS OFFICE

Academic Year 2021-2022

PAG GUIDELINES ON TUITION FEE DISCOUNT

General Requirements:

1. New members should be active in the organization for at least one year while old members must active during the previous semester.
2. He/She shall not have a record of major offense during the previous semester.
3. He/She must not have a failing grade in any subject.
4. Graduating students on their last semester, and yet are still active members of their respective organizations are entitled to receive a refund on the succeeding semester.
5. Bonafide members will be graded based on the following criteria: (a) Academic Performance (b) Organizational Performance (c) Attendance, and (d) Attitude.

Specifications:

1. To achieve the overall rating of the above-mentioned items, they shall have the respective quantifiable percentage as follows:

1.1 ***Academic Performance*** shall be based on the General Point Average (GPA) of the previous semester and shall be computed with the formula:

$$A. P. = GPA \times 20\% \quad \text{where } GPA = \frac{\sum xy}{\sum y} \quad \begin{matrix} x = \text{Total Equivalent Point} \\ y = \text{Total Credit Unit} \end{matrix}$$

E.g. Performer X attained the GPA of 3.21

$$\begin{array}{ll} GPA = 3.50 & A.P. = 94\% \times .20 \\ = 94\% & = \underline{\underline{19.80}} \end{array}$$

NOTE: The GPA rating shall follow the institutional GPA percentage equivalent.
GPA should not be lower than 1.50.

- 1.2 ***Organizational Performance*** shall be based on the degree of participation in the organization. It will be achieved through the Performance Appraisal Form (PAF)

designated for the performing arts groups. It will have 2 types: (a) Performance Appraisal for Officers (b) Performance Appraisal for Members. This will be done at the end of every semester.

1.2.1 Designated Evaluators of PAF for Officers:

1.2.1.1 CAO Coordinator

1.2.1.2 Trainer

1.2.1.3 Executive Vice President for Internal Affairs

(The President shall, in turn, evaluate the EVP Internal)

1.2.2 Designated Evaluators of PAF for Members:

1.2.2.1 Trainer

1.2.2.2 President

1.2.2.3 Executive Vice President for Membership

1.2.3 PAF shall have a general score of:

5	=	Excellent
4	=	Very Good
3	=	Good
2	=	Fair
1	=	Needs Improvement
0	=	Poor

1.2.4 PAF shall have the percentage of:

5.0	=	100%	☐	Excellent
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4.75	=	99%	☐	Very Good
4.50	=	98%	☐	
4.25	=	97%	☐	
4.00	=	96%	☐	

3.75	=	94%	☐	Good
3.50	=	92%	☐	
3.25	=	90%	☐	
3.00	=	88%	☐	

2.75	=	86%	☐	Fair
2.50	=	84%	☐	
2.25	=	82%	☐	

2.00	=	80%	□	
1.75	=	78%	□	
1.50	=	75%	□	Needs Improvement
1.25	=	74%	□	
1.00	=	72%	□	
0.00	=	70%	□	Poor

1.2.5 **Performance Appraisal** and **Organizational Performance** shall be computed by getting the average score of the three evaluators with the following formulas:

$$\text{P.A.} = \frac{\sum x}{n} \quad \text{where } x = \text{total \# of scores}$$

$$n = \text{total \# of criteria}$$

$$\text{O. P.} = \text{P.A.} \times 30\%$$

$$\begin{aligned} \text{E.g. P.A.} &= \frac{(5+4+3+5+4+3)}{6} \\ &= 24 / 6 \\ &= 4 \text{ or } 96\% \text{ VERY GOOD} \\ \text{O.P.} &= 96\% \times .30 \\ &= 28.8\% \end{aligned}$$

1.3 Attendance shall be based on the total number of a versus the total number of gro
Attendance shall be based on the total number of attendance divided by the total number of group activities (meetings, rehearsals, performance, etc.) of the previous semester.

$$\text{A} = \text{Attendance} \times 30\%$$

$$\text{Attendance} = \frac{\text{Total Number of Attendance}}{\text{Total Number of Group Activities}} \times 100$$

$$\begin{aligned} \text{E.g.} \quad 25/30 \times 100 &= 83.33 \\ 83.33 \times .30 &= 24.99 \end{aligned}$$

1.4 *Attitude* shall be based on how well a member relates to his/her comembers, superiors (officers, trainer, and coordinator) and co-performing arts members. This shall be achieved through the Attitude Appraisal Form (AAF) designed for the performing arts groups. It will have 2 types: (a) Attitude Appraisal for Officers and (b) Attitude Appraisal for Members. This will be done at the end of every semester.

1.4.1 Designated Evaluators of AAF for Officers:

1.4.1.1 CAO Coordinator

1.4.1.2 Trainer

1.4.1.3 Executive Vice President for Internal Affairs

(The President shall, in turn, evaluate the EVP Internal Affairs)

1.4.2 Designated Evaluators of AAF for Members:

1.2.2.1 Trainer

1.2.2.2 President

1.2.2.3 Executive Vice President for Membership 1.4.3

AAF shall have a general score of:

5	=	Excellent
4	=	Very Good
3	=	Good
2	=	Fair
1	=	Needs Improvement
0	=	Poor

1.4.4 AAF shall have the percentage of:

5.0	=	100%	☐	Excellent
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4.75	=	99%	☐	Very Good
4.50	=	98%	☐	
4.25	=	97%	☐	
4.00	=	96%	☐	

3.75	=	94%	☐	Good
3.50	=	92%	☐	
3.25	=	90%	☐	
3.00	=	88%	☐	

2.75	=	86%	☐	Fair
2.50	=	84%	☐	
2.25	=	82%	☐	

2.00	=	80%	□	
1.75	=	78%	□	
1.50	=	75%	□	Needs Improvement
1.25	=	74%	□	
1.00	=	72%	□	
0.00	=	70%	□	Poor

1.4.5 **Attitude Appraisal** and **Attitude %** shall be computed with the following formulas:

$$\text{A.A.} = \frac{\sum x}{\sum n} \quad \text{where } x = \text{total \# of scores}$$

$$n = \text{total \# of criteria}$$

$$\text{Attitude \%} = \text{P.A.} \times 30\%$$

$$\text{e.g. A.A.} = \frac{(5+4+3+5+4+3)}{6}$$

$$= 24 / 6$$

$$= 4 \text{ or } 96\% \text{ VERY GOOD}$$

$$\text{Attitude} = 96\% \times .20$$

$$= 19.2\%$$

2. The Over-all Rating will have the following institutional tuition fee discount scheme:

LEVEL	OVERALL RATING	*DISCOUNT
1	96-100%	Php 15,000.00
2	91-95%	Php 10,000.00
3	80-90%	Php 5,000.00

OVERALL RATING = Academic Performance(20%) + Organizational Performance(30 %) + Attendance(30%) + Attitude(20%).

$$\text{e.g. Performer X's O.R.} = 18.8\% + 28.8\% + 24.99\% + 19.2\%$$

$$= 91.79\%$$

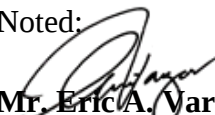
The performer X achieved the O.R. of 91.79%. In effect, he/she shall receive a tuition fee discount of Php 10,000.00.

*The amount of the tuition fee discount may increase or decrease every school year depending on the number of qualified PAG members and Cultural Arts Office Trust Fund available.

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