

	ADMISSIONS PROCEDURES FOR COLLEGE FRESHMEN – FILIPINO APPLICANTS	
	Document Reference: EOMS-CSA-PRC-002	Revision Number: 002
	Confidentiality Level: Public	Approval Date: February 12, 2026
	Review Cycle: Yearly	Effectivity Date: February 12, 2026

STEP 1: APPLICATION

- Create your DLSU-D Admissions Portal account through this link <https://admission.dlsud.edu.ph/admission/login.aspx> or scan the QR code on the right side.
Note: *If you have already been issued a DLSU-D Student Number, please use it as your username along with your self-assigned password to access the Admission Portal.*
- Fill out the necessary fields in your admissions account to generate your DLSU-D application form.
- Upload all the pre-admission requirements:
 - Accomplished and fully signed DLSUD Declaration Form (downloadable via the DLSU-D Admissions Portal)
 - Latest 2"x2" photo with name tag on white background
 - PSA-issued birth certificate
 - Report Card (Grade 11 and/or Grade 12; Front and Back)
 - Latest fit to study Certificate (for applicants with declared disability)



STEP 2: VALIDATION

- Check your application status via DLSU-D Admissions Portal within two (2) working days.

STEP 3: EXAMINATION

- Pay the non-refundable and non-transferable **₱1,000.00** application fee.
Note: *Lasallian Inclusion Program for Academic Development (LIPAd) grantees' application fee is waived. (Email a scanned copy of the endorsement letter provided by your school principal to mcrey@dlsud.edu.ph. See LIPAd qualifications, guidelines and procedures here [\(link\)](#)*
- Click **"Proceed to Payment Portal"** (if the page does not proceed, turn off your popup blocker on your browser)
- From the Payment Portal select **"Payments"** (upper left on laptop/PC device and upper right on mobile device) then click PAY.
You may choose on any of the following:
 - **MAYA** (debit card and credit card)
 - **QRPH** (e-wallet and online banking)
- Check the Payment Portal for a "Paid" status after a successful payment.
Note: *If the payment process does not suit your convenience, please use the alternative option.*
 - Bills Payment (via online banking apps or over-the-counter bank transaction)
 - Bank: Union Bank (Merchant name: DLSU-Dasmariñas)
- Examination details and instructions will be available on your DLSU-D Admissions Portal within three (3) working days.
- Take the DLSU-D Student Admissions Test (**DSAT**).

Prepared by: (Sgd) Ms. Carolyn R. Jardiniano Associate Director, ATU	Reviewed by: (Sgd) Mr. Romano Angelico T. Ebron Director	Approved by: (Sgd) Dr. Mary Felidora Florinor M. Amparo Vice Provost for Academics
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DSAT Exemption

The following applicants are **exempted from taking the DLSU-D Student Admissions Test (DSAT)**:

- ★ **Patriot Pathway** - intended for Grade 12 graduates of De La Salle University–Dasmariñas (DLSU-D).
- ★ **Animo Pathway** - open to graduates from **any La Salle school** and whose grade is equivalent to **at least 85%**.
- ★ Applicants whose parent is an **alumnus/alumna of DLSU-D** and whose grade is equivalent to **at least 90%**.
- ★ International credentials, particularly the results of the Scholastic Aptitude Test (SAT) who meet the following requirements:
 - SAT was taken within the year before applying to DLSU-D.
 - SAT score of at least 1,000 (Math, Reading, and Writing).
 - Senior High School GPA is at least 85%.

Note: The DSAT is waived; however, applicants are still required to pay the application fee.

STEP 4: DELIBERATION

- Access DSAT results through DLSU-D Admissions Portal after seven (7) working days.

STEP 5: CONFIRMATION

- Select your final preferred program in the DLSU-D Admissions Portal.
Note: If you are applying for **BS in Architecture (ARC)** or **Bachelor of Multimedia Arts (MMA)**, you must pass the skills test and interview before your slot can be confirmed. Kindly check your Admissions Portal for instructions and interview details.
- Pay the non-refundable and non-transferable confirmation fee of ₱6,500.00. (Refer to STEP 3 for the official payment channels and instructions).
- Check your DLSU-D Admissions Portal account within five (5) working days for confirmation updates.

STEP 6: ENROLLMENT

- Submit the documentary requirements to the Office of the University Registrar during the designated schedule.
- Follow the enrollment schedule and procedures in the DLSU-D Admissions Portal.
Reminder: Students must undergo medical examinations at accredited polyclinics; check the DLSU-D Admissions Portal for schedules and complete procedures.

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